

# Governance Committee

## Transition to Committees

Programme Update  
20<sup>th</sup> September 2021

Page 1



Agenda Item 8

# Progress since 29<sup>th</sup> July

## Programme - **Amber**

- Dates for all Governance and Transitional Committees in diaries
- In response to engagement, approval given to align TtC Programme with Empowering Communities Programme (ECP)
- Communications resource recruited and comms strategy in draft
- Balanced budget forecast

## Governance and Support Model - **Amber**

- AD for Governance in post
- Commenced briefings with affected staffing groups and Trades Unions
- Collating and sorting design questions to inform detailed project plan

## Engagement - **Amber**

- Interested stakeholder meeting on 24<sup>th</sup> August
- Chairs and Deputies of Transition Committees briefing on 7<sup>th</sup> September
- Engagement strategy in draft

# Next steps

## **Programme:**

- More closely align the Local Area Committee project, engagement project and governance project under the one programme
- Communications strategy complete and public campaign launched

## **Governance and Support Model:**

- Detailed plan for design and build of governance structure, based on developed design questions
- Begin the first cycles of research, stakeholder engagement and decision-making which will produce substantive proposals regarding the future committee structure

## **Engagement:**

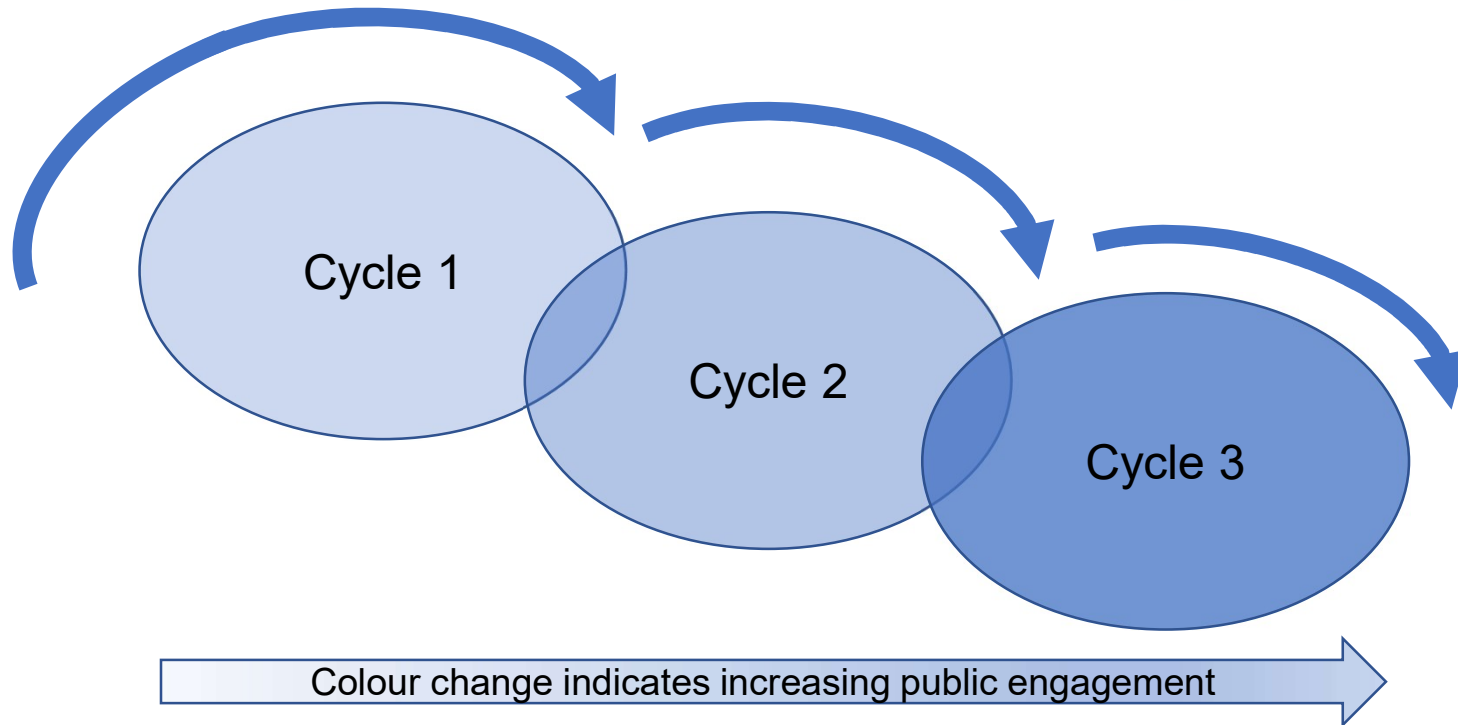
- Complete engagement strategy
- Launch public engagement
- Engagement on design principles
- Produced detailed plan for engagement delivery

# Risks

Risks are presented in order to make members aware - they do not require additional mitigation by Members at this time

1. Governance: **If stakeholder engagement isn't effective then our cycles of design and build will be significantly weaker leading to poorer outcomes - Amber**
  - Mitigation = detailed engagement plan plus support from CfGS and strategic partner
2. Engagement: **Reputational damage if we are not perceived to have engaged appropriately - Amber**
  - Mitigation = early engagement with key interest groups, proactive communications and engagement strategies, comprehensive Equalities Impact Assessment, detailed engagement plan and support from CfGS and strategic partner
3. Programme: **Timeframes mean that a distinct cycle of engage, design, build, repeat, will not be possible - Amber**
  - Mitigation = concurrent running of design, engagement and build in bite-sized chunks, communicating with stakeholders about the reasons for this approach and mitigations of possible downsides.

# Taking a delivery cycle approach



Page 5

## Each cycle includes:

- Engagement, Member Feedback, LA Research & Constitution Requirements
- Gov. Model Options Documented
- Gov. Model Options Review (Programme Board)
- Gov. Model Option Approval (Governance Committee)
- Updates at CMT and Group meetings

## Likely topics for review:

- Scrutiny
- LAC/Full Committee Links
- Decision Making Process
- Council Member Roles
- Wider Gov. Functions
- Committee Processes
- Member Support
- Data/BI

# Delivery cycles as a high-level plan

PERP

Sep      Oct      Nov      Dec      Jan      Feb      Mar

Governance Committees

★ 9th    ★ 20th    ★ 27th    ★    ★    ★    ★    ★

Governance Model Design

Transitional Committee Debrief

Constitution Review

Review of Other LA Gov. Models

Questions to Inform Gov. Model Design

Gov. Model Design Workshop – Fundamental Structure (16th Sep)

Gov. Model Options Documented – Fundamental Structure

Review Engagement /TC/Member Feedback, LA Research & Constitution Reqs

Gov. Model Design Workshop    Gov. Model Options Documented

Gov. Model Options Review (Programme Board)

Gov. Model Design – 1st Iteration Cycle

Gov. Model Option Approval (Governance Committee)

Review Engagement /TC/Member Feedback, LA Research & Constitution Reqs

Gov. Model Design Workshop    Gov. Model Options Documented

Gov. Model Options Review (Programme Board)

Gov. Model Design – 2nd Iteration Cycle

Gov. Model Option Approval (Governance Committee)

Gov. Model Design – 3rd Iteration Cycle

Gov. Model Design – 4th Iteration Cycle

Gov. Model Design – 5th Iteration Cycle

Sheffield City Council